

**NOTICE OF REGULAR MEETING  
OF  
HOUSTON COUNTY APPRAISAL DISTRICT**

FILED  
HOUSTON COUNTY  
CLERK

2020 MAR 11 AM 10:25

DATE: March 16, 2020  
TIME: 7:00 P.M.  
PLACE: 1512B E LOOP 304  
CROCKETT, TX 75835

Filed with the County Clerk's Office at 10:30 A.M. on the 11<sup>th</sup> day of March 2020.

Posted in Appraisal District Office at 11:00 A.M. on the 11th day of March 2020.

**AGENDA**

1. Call to order and establish a quorum
2. Oath of Officer
3. Discuss/Approve 2019 audit presented by Todd, Hamaker & Johnson, LLP
4. Review for approval of minutes from January 20, 2020 regular meeting
5. Financial report, investment report and payment of bills
6. Discuss/Approve signature changes on depository accounts
7. Discuss/Approve updated appraisal district investment policy
8. Chief Appraiser report
9. Public comment
9. Motion to adjourn

The Board of Directors of the Houston County Appraisal District reserves the right to enter into Executive Session for any purpose authorized by the Open Meetings Act.

**MINUTES OF THE BOARD OF DIRECTORS**

**HOUSTON COUNTY APPRAISAL DISTRICT**

March 16, 2020

On March 16, 2020 the Houston County Appraisal District Board of Directors met in a regular meeting at 7:00 PM in the Appraisal District Office, 1512 B East Loop 304, Crockett, Texas.

**Members Present:** Kathi Calvert, Danette Millican, Tommy Lundy, Dick Bridges, W.F. (Red) Kitchen, Tod English

**Members Absent:** None

**Staff Present:** Carey Minter, Chief Appraiser; Danica Saxon

**Visitors:** Justin Ibanez, Todd, Hamaker & Johnson

The meeting was called to order by Chairman Kathi Calvert who noted that a quorum was present and then the meeting was opened.

Danica Saxon, Notary, gave oath of office to W.F. (Red) Kitchen.

Justin Ibanez, CPA for Todd, Hamaker & Johnson, presented the 2019 audit. The operating budget had an expenditure carryover amount of \$20,185 and collected other income/interest income in the amount of \$5,101. The collection budget shows an expenditure carryover amount of \$20,072 and \$6,063 collected in tax certificate income. Motion by Dick Bridges, seconded by Tommy Lundy and unanimous approval, the Board approved the 2019 audit.

Motion by Tod English, seconded by Dick Bridges and unanimous approval, the minutes from the January 20, 2020 regular meeting were approved.

Motion by Tommy Lundy, seconded by Dick Bridges and unanimous approval, the Board agreed to the payment of the January and February bills and approved the investment report.

Motion by Tod English, seconded by Dick Bridges and unanimous approval, the Board approved adding Johnny Ivy as a signer to the operating depository account, the removal of Joan Lucas as a signer from the collection depository account as of April 1, 2020 and adding Ashlie Jordan as a signer to the collection depository account as of April 1, 2020.

After review of the revised appraisal district investment policy, motion by Tod English, seconded by Dick Bridges and unanimous approval, the Board approved the updated appraisal district investment policy.

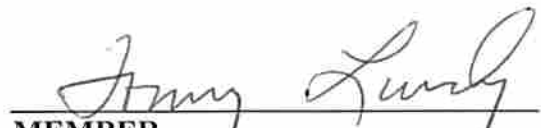
Carey Minter then presented the Chief Appraiser report. Due to our unsatisfactory Property Value Study conducted by the state, Johnny Ivy and Jonathan Huebner have been preparing the paperwork needed for protest and have recently submitted that information. Grapeland ISD has hired an attorney to assist them with their protest. HCAD did receive a score of 100 on our most recent state conducted MAP review.

With no further business motion by Tommy Lundy, seconded by W.F. (Red) Kitchen and unanimous approval, the meeting adjourned at 7:30 P.M.

APPROVED THIS May DAY 18, 2020

  
CHAIRMAN

\_\_\_\_\_  
VICE CHAIRMAN

  
MEMBER

  
MEMBER

  
MEMBER

  
MEMBER